



## **CAWI BOARD RECRUITMENT**

***Passionate about gender equity, municipal issues, and social justice? CAWI is recruiting for 4 board member positions. If you have experience in urban planning, legal/regulatory matters, advocacy, communications/social media/public relations, HR or fundraising, or identify as someone underrepresented in municipal processes, submit your interest by August 1, 2022.***

### **About City for All Women Initiative:**

City for All Women Initiative (CAWI) ensures that gender equity is systematically considered in municipal policy and practice by working with decision-makers to make Ottawa a more inclusive city. We do this by working alongside diverse women with lived experiences of marginalization and with community organizations to train them and support their capacity building, civic engagement, and collective advocacy.

CAWI is a non-profit organization searching for 4 new volunteers for our board of directors.

### **About the Board of Directors:**

CAWI is overseen by a volunteer **governance** board. The board consists of 8 to 12 individuals who self-identify as women and who are committed to the vision and mission of CAWI. All board members are elected by the organizational membership at the Annual General Meeting in September. Directors serve for 2 years and may serve for a maximum of 3 consecutive terms or a total of six years.

### **About you:**

- You can offer expertise in law/regulatory matters, advocacy, communications, social media and public relations, human resources, or fundraising OR you identify as someone from a group underrepresented in municipal processes
- You believe in the vision and mission of CAWI and align with our values
- You are able to commit to the CAWI board for at least two years
- You are an active intersectional feminist and are committed to addressing issues of equity, inclusion and decolonization
- You are excited to work with the board of directors, staff, and members to create and achieve our Strategic Plan
- You understand the fiduciary responsibilities of a board director, or you are willing to learn
- You have experience/understanding of the function and processes of a grassroots governance board of directors in an incorporated, non-profit organization.

### **Responsibilities:**

- Attend 6-9 board meetings per year (2nd week of the month, alternating Tuesdays and Thursdays for 2 hours)
- Join and actively participate in one sub-committee of the board such as Governance, HR, Sustainability, the Women's Action Committee, or others established to address specific tasks and issues (meeting schedule varies but approximately 4-6 hours per month)



- Participate in the strategic planning process, the Annual General Meeting in September
- Stay informed about municipal politics, organizational matters, prepare for meetings and review and comment on minutes and reports
- Serve as a representative of CAWI and an advocate for the organization in the community and beyond

CAWI strives to maintain a board that encompasses the knowledge and experience of the full diversity of women both within CAWI and in the Ottawa-Gatineau region. This includes ensuring representation and meaningful participation of self-identifying women, girls, non-binary and Two Spirit people from immigrant, Indigenous, racialized, francophone and other communities which have been made marginalized.

### **To Apply**

Please complete the [Expression of Interest form](#) by August 1, 2022. Interviews will be scheduled for August 3 & 4, 2022.